

SOUTH OF SCOTLAND ENTERPRISE – BOARD MEETING 12 MARCH 2020 – BY TELECONFERENCE

MINUTES OF MEETING

Present:

<p>Board Professor Russel Griggs OBE (Chair) Nick Halfhide, Chief Executive Alistair Cameron Professor Sara Carter Helen Forsyth Duncan McConchie Lindsay McDowall Jeremy Sainsbury</p>	<p>SOSE Senior Leadership Team Anthony Daye, Director of Finance John Evans, Director of Enabling Services Karen Jackson, Director of Strategy</p>
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WELCOME AND INTRODUCTION

1. Russel Griggs welcomed members to their first meeting and congratulated them on their appointment.

APOLOGIES

2. There were no apologies

MEETINGS BY EMAIL OR TELECONFERENCE

3. Members confirmed that they were content to conduct business and meet using email or teleconferences where necessary.

ATTENDANCE AT THE BOARD

4. Members confirmed that they were content that meetings be attended by SOSE's Senior Leadership Team and SOSE's Communications Manager.

DECLARATION OF INTERESTS

5. There were no declarations of interest.

DRAFT STANDING ORDERS AND DRAFT CODE OF CONDUCT

6. Members noted the draft standing orders and the draft code of conduct and that they would be agreed at the full meeting of the Board. Members confirmed they were generally content with the codes and were invited to raise issues of detail with Anthony Daye, Director of Finance who would lead on advising on these codes.

CO-OPTEEES

7. Under the South of Scotland Enterprise Act 2019, the Board of SOSE could have up to 10 members, and the Chair and Chief Executive. Six members had been appointed in the first round of public appointments with an agreement with Scottish Government that the Board should co-opt a further four members to ensure the organisation benefitted from the necessary range of skills in its set-up and that the public appointments were phased. The co-optees were time limited, two for a year, two for two years.
8. Members reflected on the additional skills required and agreed that experience of farming, forestry, micro-businesses (including the creative industries) and social enterprise were vital. They agreed that, subject to the Cabinet Secretary for the Rural Economy and Tourism being content with the approach, Russel Griggs should invite four people to be co-optees.

PUBLISHING OF AGENDAS AND DATES OF MEETING

9. Members agreed that meetings of the Board should, where appropriate and practicable, be held in public, although recognising that some items would need to be held in private e.g., where issues were commercial in confidence. Initially, Members felt that a schedule of monthly/six weekly meetings would be necessary, perhaps reducing to every second month over time.

DATE OF NEXT MEETING

10. The first full meeting of the Board (including co-optees) would be held in Newcastleton on 19 March between 10.00am and 1:30pm. While usually Board papers would be circulated 5 working days in advance, on this occasion, papers would not be issued until 16 March.

AOB

11. It was discussed that thought be given to how Board papers could be issued securely to members.
12. A Board member asked about the provision in the legislation for a Fair Work Direction and that SOSE needed to have a long-term vision for the success of the area, underlining the need for long term commitment, with a three-to-five-year action plan focused on what needed to be done to deliver that vision.

SOSE Director of Strategy - 12 March 2020